

Minutes of the Finance and Management Committee meeting, held virtually at 5:00pm on 19 August 2026

Members present:

Cllr Pat Hastings (Chair)
Cllr Keith Martin (5.25pm)
Cllr Alan Neal
Cllr Phil Orme

Cllr Gordon Smith
Cllr Darren Cranshaw
Luke Trevaskis observing

Officers present:

Debra Platt – Chief Officer

1. Welcome and Apologies

Apologies were recorded for Cllr Iain Hamilton

2. To approve the minutes of the Finance and Committee meeting held 18 February 2026

Agreed: The minutes of the Finance and Management Committee meeting held on 18 February 2026 were reviewed at accepted as a true and accurate record.

3. Matters of Update

A working group from this Committee had taken on board the Personnel role and an update will be supplied at the end of the meeting.

Cllr Orme raised that at the June Executive voting rights was raised and this is not on the agenda and, was this meeting supposed to be in person. Chair informed she couldn't get a venue and will try for September meeting.

This committee has vacancies and these will be voted on at the next Executive meeting – nominations and/or volunteers were requested.

4. Officer updates to be received

4.1 Finance updates - Bank rec and Budget statement circulated

These will also go to the Executive Committee.

Cllr Orme commented that the presentation of the finance was good and simple and clarified one item with the CO.

Cllr Cranshaw was pleased to see membership was up.

Members who had not yet paid (debtors) were discussed. It was asked if Internal Auditors could raise the point that not paying the membership was a debt and not good practice. Members suggested debtors list could be sent to the Area Committee chairs.

4.2 Chief Officer Report

The CO will report Personnel changes at the end of the meeting.

4.3 Secretary Report

Update on the CRM system noted.

Cllr Orme asked about who LALC funded CiLCA places for and if they had taken the course and passed. CO will identify this information.

Cllr Smith asked a number of questions, will the CRM saving working hours, training fees marginal costs, handbook – how much extra work will this take to maintain. The CO responded.

CO committed to reviewing training prices, member/non-member rates, after returning from holiday, and report on cost breakdowns.

Cllr Orme asked where the CRM backup was held (UK or other) Chair would find out.

4.4 Area Support Officer update report - circulated

4.5 Training Officer Report

No report.

5. Items for discussion /resolution as requested since the last meeting

5.1 Review of training pricing, member/non-member rates and subsidies.

The CO will take on this work and take in the comments from Cllr Smith above.

5.2 LALC Membership Fees (See options paper)

The paper circulated was discussed. It was appreciated in raising fees that there is a fine line to keeping members and attracting new members whilst raising more funds. Members considered the current calculation system and the other methods suggested. It was a consensus that LALC needed to raise fees and nothing remains static but increases by a percentage each year. NALC has now resolved to increase by a percentage each year. The base rate of £25 is too low and this should rise for the next few years.

Agreed: Options for an increase to £60,000 budget and rise in the base from £25 to £35 will go to the F&M Committee to agreed then before the Executive Committee and additional meeting dates will be issued.

6. IT Migration

On discussion this item was not considered a priority presently.

7. CRM System

Project update report noted at item 4.3.

8. Agree items for the next Finance & Management Committee meeting

Additional meetings for the F&M and Exec will be issued for September.

Following this the next F&M is 25 November and Exec 12 December following the AGM on the 14 November following the LCC Conference.

F&M Personnel Working group will be called.

9. Future meetings listed below – for your diary

10. Closed Business item - discussion to take place 6:30pm – 7pm.

The CO reported that two members of staff had resigned and both finish at the end of August. Members discussed the requirement to get the laptops returned.

End 18.51

Minutes drafted by: Debra Platt
Chief Officer

Future meetings listed below for your diary

Finance & Management Committee Wednesdays at 5pm. (Virtual)	LALC Executive Committee Saturday at 10am Virtual unless indicated
Wednesday 13th May 2026	Saturday 28th February 2026
Wednesday 19th August 2026	Saturday 6th June 2026
Wednesday 25th November 2026	Saturday 13th June 2026
	Saturday 5th September 2026
	Saturday 7th November 2026 AGM following LCC Conference
	Saturday 12th December 2026